

Minutes Tynninghame Village Hall and Community Committee Meeting

21st February 2022
Tynninghame Village Hall

Present - Yvonne Carmichael (YC, Chair), Danny Wight (DW), Carol Crowther (CC), Shireen Green (SG), Tim Harper (TH), Eric Martin (EM), Chris Gunstone (CG), Alison McGregor (AM), Barbara Schofield (BS)

1 **Apologies** - Erica Wimbush (EW)

2 **Approval of Minutes** - TH proposed, BS seconded.

Matters Arising -

- 3 a) Planters and chains need FU with Galbraiths EW
b) Curtain Rails - seem to be failing - to look into dowling rods and rings. CC
c) It was noted that Jackie Oudney had resigned as she has moved away from Tynninghame

4 **Hall Report**

Reports from CC and EM received. CC
Agreed that a priority maintenance list would be useful
Rae Goode has stepped down from the volunteer rota, and the committee expressed their thanks. BS will take on the extra duties mean time.
EM explained that administration was the major part of his work which was taking far longer than had previously been the case. We discussed whether "Hall Wizard" software would be of benefit to streamline basic tasks. Agreed that it was worth investigating further to get some user feedback, clarity about what the public were able to view and how costing was displayed/integrated. EM

5 **Hall Charges**

The committee looked at the hire charges and were generally happy with these, although it was felt that clarity was needed about weekend bookings, where the hall was not booked for weddings, and simplifying the layout of the charging scheme. CC
During the discussion it was noted that the hall was not being run as a profit making venue, and we wanted to maximise community use as much as possible. A subgroup will look at this further. SG
BS

6 **Hall Stereo**

The old hall stereo had been partially functional prior to the hall floor renovation, due to the efforts of John Crowther. However, it seems that following being moved, it was no longer fit for purpose. Agreed to try to source another system which would allow those using the hall to use playlists from their phone etc. CC
We have no licence for music and this will be looked into. CG

7	<p>Hall Handbook This is based on the Scottish Borders Village Hall Handbook framework, which seems to be highly regarded. This is a wide ranging document and highlighted areas where we need to look further, for instance music licence, making sure that hall users were aware of their legal responsibilities (eg food hygiene). We need to have an accident book on site. We should develop an equal opportunities policy. It is worth considering environmental impact but this is complex - for instance an environmentally friendly toilet paper brand was three times more expensive than a supermarket brand. It was noted that much of the refurbishment will reduce the hall's environmental impact (secondary glazing, insulation, improved heating and lighting). Mention was made of the function of the hall and committee in community resilience. DW commented that the community council were discussing this aspect. Decided to consider this further. CC was thanked for her work and will produce an on line version plus one for the kitchen for reference, to be reviewed in a year.</p>	<p>CC</p> <p>CC</p>
8	<p>Hall Refurbishment Report Report received. The floor has been sanded and varnished and looks significantly better than before. Discussed maintenance of the floor. Agreed that the annual contract seemed expensive, and we would not progress this at the moment, but that we should obtain cleaning advice. A subgroup will look at kitchen refurbishment if funding received.</p>	<p>EW/ CC</p>
9	<p>Defibrillator and CPR training We are on "the circuit" which sends an email to the village hall reminding us to do a 3 monthly check. It did seem to show an error but CG checked it and found no problems. DW has looked at some pricing for CPR training, which seemed expensive, but CC said she would look into other options.</p>	<p>CC</p>
10	<p>Community Engagement Report and calendar of events received. A welcome letter has been produced and circulated. Agreed to obtain a table tennis table as there was interest in this sport, and a local resident has skills and is going to provide some bats and balls to facilitate the activity. CC to check that new owners of Post Office willing to have us use their gable end wall in the bus shelter for notices etc.</p>	<p>EM/CC</p> <p>CC</p>
11	<p>Finances Currently all bills have been paid and we have £9800 in the bank. We are hopeful of getting a grant towards kitchen refurbishment, but the hall will have to make some contribution towards this.</p>	
12	<p>Cricket Pitch DW explained that there were some organisations providing free trees to mark the Queen's Platinum Jubilee and wondered whether Lord Binning would approve of some planting. DW has contacted Chris Copeland re this. Grass cutting - no further forward Lease/license - awaiting further input from Galbraiths.</p>	<p>YC/EW</p>

13

Dunpender Community Council

DW reported that there were concerns about the motocross in Little Binning woods - due to the noise levels and size of event. This is being investigated and the police have been involved.

14

Website

Report received

15

Next Meeting

April 8th (Pub Night). AGM - chair will be EW. Agreed that we would do a mail drop to circulate calendar of events and AGM flyer. Members of the committee agreed to print and circulate these. There would be a social aspect to the event with some drinks and nibbles.

All

CG will lead the creation of the annual report for the meeting. Discussed the importance of encouraging community involvement both on the committee and the community engagement group.

CG

AOCB

CG and YC reported that they would be standing down at the AGM