

# Tynninghame Village Hall & Community Committee (TVHCC)

## Minutes of Meeting

Friday 20th May 2022  
In Tynninghame Village Hall

**Present** - Erica Wimbush (EW, Chair), Danny Wight (DW), Carol Crowther (CC), Shireen Green (SG), Eric Martin (EM), plus Sara Dodd (SD), Lizzie Bell (LB)

### 1. Welcome & Apologies -

Erica, as chair, welcomed Lizzie and Sara to the meeting as potential committee members. Apologies were received from Tim Harper (TH), Alison McGregor (AM), Sophie Wild (SW) & Rob Wild (RW).

### 2. AGM Matters Arising

- a) *Road safety in and around Tynninghame.* As DCC rep, DW has followed up on several issues with Keith Scott, Roads Officer at ELC: repair of speed reactive signs and a speed limit for Limetrees Walk. Hazards related to parked cars near the Old Manse junction with A198 were also raised at the AGM. It was suggested that the hedge should be vigorously cut back to improve visibility. **Action: DW**
- b) *Improving TVHCC-Village communications.* It was agreed that future Committee meetings should be open to local residents either to simply observe proceedings or to raise an issue. The Secretary should be informed by email at least 2 weeks prior to the meeting in order to inform the agenda and allow any preparation to be undertaken. This change will be noted in the published Committee Minutes and noted on the Website. **Action SG**  
It was agreed to purchase a new Community notice board for the bus stop where TVHCC information can be posted. **Action: CC**
- c) *Village maintenance.* It was suggested that a new sub-group could be formed to address a series of issues raised in relation to village maintenance eg repair of village pump, upkeep of common green areas, dog fouling.

### 3. Hall Reports

EM tabled a financial bookings report showing Hall income in the first quarter of 2022, including deposits.

- a) The 'Hire' column needs to show type of hire e.g. Classes, Party, Community etc. **Action: EM**
- b) The proposed new price structure and rationale for any increases will be circulated to the Committee for approval and then implemented by EM. **Action CC/SG/EM**
- c) A formal letter to notify current clients of any price changes prior to implementation to give them a period of notice. **Action: SG/EW**
- d) New firewood order. An additional payment for firewood was introduced last year and is currently covering the cost of logs. However this will be revisited should the cost of firewood significantly increase. **Action: EM**

A Hall Management report from CC was pre-circulated and the following points highlighted:

- a) *Window cleaning.* This will be arranged once external repairs and painting have been completed. **Action: CC**
- b) *Curtains.* A quote for installing new curtain poles from Norman Craig to be chased up. **Action: SG**
- c) *Music license* has been purchased and needs to be added to Dropbox with a hard copy displayed on kitchen noticeboard for Hall Hirers. **Action: SG**
- d) *Client Checklist.* The importance of reminding clients about the Terms and Conditions of hire and the Client Checklist was raised. It was agreed that all clients should be given a copy and asked to complete and leave the form in the kitchen prior to vacating the hall. **Action: EM**

- e) *Hall Volunteer rota*. The June rota is agreed. There is a need to confirm if those who have stepped down as Committee members will be continuing as Hall Volunteers and to seek new volunteers for the rota. **Action: CC/SG**

#### 4. Hall Refurbishment Report

An update on refurbishment progress was pre-circulated by EW and the following highlighted:

- a) *Kitchen refurbishment*. These works are dependant on income generated by fund raising events coming up in June and July. Agreed to review funding position at July meeting.  
**Action: EW**
- b) *External repairs (Galbraiths)*. Georgina Weston provided EW with an update on external Hall repairs. On the issue of the hazardous external stairs at the back of the Hall, it was agreed to confirm to Galbraiths that securing the back stair with a suitable rail should be progressed due to a lack of suitable alternatives to making the steps safe. **Action: EW**

#### 5. Treasurer's Report

An updated financial report was pre-circulated by TH and the following noted:

As the accounts are in a healthy position, it was agreed that uncommitted reserves would be used to top up the funds needed for the kitchen refurbishment (c£3k). The total required from TVHCC funds will depend on amount of income generated from fund raising events in June and July.

**Action: TH/EW**

#### 6. Community Engagement Report

A progress report was pre-circulated by CC and the following highlighted:

- a) Further additions to the annual community events calendar have been made.
- b) A local resident has agreed to discuss the dog fouling situation in the village with ELC in order that improvement /solution to the problem might be found.
- c) Training in the use of the external defibrillation equipment has been offered by the Resus Training team at NHS Lothian. However due to illness this offer is delayed. It was agreed to extend the invitation to participate in the training to Tynninghame Café staff. **Action: CC**

#### 7. Dunpender Community Council

DW has been in discussion with the Countryside Rangers regarding the potential damaging impact caused by Motocross and dog walkers on wildlife and nesting birds, specifically around the Estuary. They are reluctant to restrict public access. The Committee agreed the following actions are urgently needed:

- a) Encouraging local walkers with dogs to behave responsibly and to keep dogs under control especially around the salt marshes.
- b) Better signage and display boards to show protected wildlife areas, to educate dog walkers about what is responsible behaviour
- c) Inform local residents about how to report instances of irresponsible behaviour

There is a new proposed footpath from the ELC Paths Officer, Nick Morgan for a footpath from Tynninghame village to the coast around the north curtilage of Tynninghame House. The Committee were fully supportive of this proposal.

There is a DCC proposal of having a cycle tool station installed by Tynninghame Café due to the number of cyclists visiting the café. It was agreed in general that those cyclists who visit Tynninghame seem to be well equipped touring cycling enthusiasts and that it is more likely that it would be the commuting cyclist that would benefit most from a tool station. It was felt that the suggested East Linton location was more suitable.

DW will feed back these responses to DCC and keep TVHCC updated. **Action: DW**

#### 8. Website & Communications

A summary report on the TVHCC Hall Website was pre-circulated by SG. The importance of members keeping the website updated with info about community activities, hall bookings and flagging up any omissions/inaccuracies was highlighted.

## **9. Election of Office Bearers**

Erica Wimbush was nominated as the new Chair and Shireen Green was nominated as the new Secretary. Since there was only one nomination for each position and no objections, the Committee unanimously agreed to accept these nominations. Tim Harper has agreed to continue as Treasurer.

## **10. Dates of future Committee meetings**

The dates of the next Committee meetings will be:

July 18th

September 19th

November 21st

January 16th

March (AGM) 27