

# Tynninghame Village Hall & Community Committee (TVHCC)

## Minutes of Meeting

Monday 18 July 2022  
In Tynninghame Village Hall

**Present** - Erica Wimbush (EW, Chair), Carol Crowther (CC), Shireen Green (SG), Ali McGregor (AM) Tim Harper (TH) and Eric Martin (EM),

### 1. Welcome & Apologies -

Apologies were received from Danny Wight (DW)

### 2. Minutes and Matters Arising

**Minutes of the previous meeting were approved by CC and seconded by SG**

- a) *Potential new members.* Lizzie Bell has decided not to join the committee. No one else has yet confirmed that they wish to join the committee.
- b) *Improving TVHCC-Village communications.* It was agreed that the Hall notice board would once again be used for communications relating to TVHCC. The map which is currently displayed there will be framed and hung in the bus shelter **Action: CC/EW**

### 3. Hall Reports

A Hall Management report from CC was pre-circulated and the following points highlighted:

- a) *Window cleaning.* This will be arranged once external repairs and painting have been completed. **Action: CC**
- b) *Curtains.* A quote for installing new curtain poles from Norman Craig is being chased up and scaffold platform is to be priced. **Action: SG**
- c) *Drain smell in stock room:* The plumber who installed the toilets is to be contacted for advice and a possible solution **Action: EW**
- d) *Volunteer rota:* As we are low in numbers this will mainly be of use only when functions are on in the Hall. **Action: CC/EM**
- e) *Defibrillator:* Following the successful AED training course, it was established that new scissors, a razor and new defibrillator pads are required. A new box to house the defibrillator is not urgent and will be on hold for now. **Action: CC**
- f) *Smoke alarms:* It was agreed that smoke alarms would be fitted during the kitchen refurbishment. **Action: EW**
- g) *Key Holders:* It was agreed to keep a list of Hall key holders and all spare keys be kept with the secretary. **Action:SG**

A report on bookings and income from EM was pre-circulated.

EM confirmed that his systems were working well making it easier to manage the bookings.

- a) *Client Checklist:* The importance of continuing to present this to clients, preferably in person, was emphasised. **Action:EM**

### 4. Hall Refurbishment Report

An update on refurbishment progress was pre-circulated by EW and the following highlighted:

- a) *Kitchen refurbishment.* This work is now able to progress as we have sufficient grants and funds raised and uncommitted reserves in the TVHCC account. A small project team will be formed to take forward the work. **Action: EW**

### 5. Treasurer's Report

An updated financial report was pre-circulated by TH and the following noted:

As the accounts are in a healthy position and recent events raised a further ~£2,000 it was agreed that there are sufficient funds for the kitchen refurbishment project. Items not yet budgeted for need to be taken in to account e.g smoke alarm, flooring, paintwork etc. **Action: TH/EW**

## 6. Community Engagement Report

A progress report was pre-circulated by CC and the following highlighted:

- a) Good attendance at a recent CEG meeting was encouraging and some fresh ideas were forthcoming.
- b) Recent fundraising events have been successful and have raised around £2,000. The successful Bridge Day with lunch might be considered as an annual event. **Action:CC**
- c) Training in the use of the external defibrillation equipment was also a successful community event.
- d) Forthcoming events will be updated in the calendar and circulated to the community in a newsletter. Discussion suggests that we should try to promote registering for the newsletter and ensuring that the new events planned are promoted at some of the forthcoming events **Action: CC/AM and others** to consider how best to take this forward.
- e) A Summer Fair in August is in the planning stages. **Action:CC/AM**
- f) *Dog fouling*: a member of the community is seeking ways to raise funds for an additional dog waste bin~ £400.
- g) *Ragwort and Dock control*: a member of the community, Christine Copeland, is looking for additional support from residents to help prevent ragwort and dock from seeding and spreading in the cricket field. This area is still a public space and is not the responsibility of TVHCC or any working group.

## 7. Galbraiths update:

- a) *External repairs*: delays due to difficulties in getting contractors to do the work.
- b) *Back stairs to loft*: Georgina Weston has suggested a less expensive solution to blocking the outside stairs to the attic is by using a series of large planters. The committee have agreed to this. **Action: EW**
- c) *Cricket Pitch/'Acre Field'*: This area still under the control of Tynninghame Estate. Galbraiths have sent a draft letter of agreement with TVHCC to their solicitors and are awaiting a response.

## 8. Dunpender Community Council

A progress report was pre-circulated by DW and the following noted:

- a) *East Linton Community Fair Sunday 28 August*: in East Linton Hall for all EL Community Organisations to have a stall. TVHCC support this event.
- b) *Markle level crossing* is to be replaced by a bridge.
- c) *Footpaths*: new footpaths are being explored by the ELC Paths Officer, Nick Morgan  
There is a new proposed footpath from Tynninghame village to the coast around the north curtilage of Tynninghame House. The Committee were fully supportive of this proposal and the views of local residents will be invited.  
He has also suggested a possible route for a new footpath from the village to the John Muir Way, running from the old cricket pitch westward along the mill lade to join Knowes Mill lane.  
The plan for the path from the village to Binning Wood is still ongoing.  
DW, as DCC representative, will feed back these responses to DCC and keep TVHCC updated.

**Action: DW**

## 9. Website & Communications

A summary report on the TVHCC Hall Website was pre-circulated by SG.

A warning about price increases for Hall hire have been posted. All regular class leaders have been informed well ahead of their next block of classes in September.

## 10. Dates of future Committee meetings

The dates of the next Committee meetings will be:

September 19th

November 21st

January 16th

March (AGM) 27th