



Tyninghame Village Hall and Community Committee Meeting

Monday 19th May

Tyninghame Village Hall

7.30pm - 8.00pm

Closed meeting

To agree and welcome:

- New office bearers - Chairperson. Treasurer & Secretary
- Trustees
- To outline roles and responsibilities
- Re-affirm and review interim hall keeping, booking & Invoicing arrangements

8.00pm - 9.30pm

Open meeting

1. Welcome and apologies. (IS)
2. Approval of minutes of the meeting held on 10th February & AGM (IS)
Including any outstanding matters arising not covered elsewhere on the agenda:
3. Note Items to be held over for next meeting (due to time constraints)
 - a. Treasurers Report,
 - b. Dunpender Community Council Report,
 - c. Tyninghame community heat project – Decarb Tyninghame
4. Hall Management
 - a. Bookings, pricing and calendar update (SW)
 - b. General hall maintenance (CC/All)
 - c. Window washing
 - d. Bins
 - e. Inventory (CC/SW)
 - f. Hall improvements -priorities for 2025/6 (all)
 - g. Flooring (IS)

- h. Painting - hall, toilets
- i. Installation of a Log burner (IS & TH)
- j. Any other

5. Hall Governance

- a. Handbook progress
- b. Health and Safety inc. Pat testing & Fire check

6. Matters Arising from the AGM

- a. Parking in the village (AS, All)
- b. Issues / concerns with the estate-maintained areas e.g. hedge & grass cutting, tree maintenance (All)

7. Community engagement updates

- a. Events (CC)
- b. Benches (DW)
- c. Hall Notice Board (IS)
- d. Bats and Wasps (IS)
- e. Tree Planting (IS),
- f. Bus Shelter as village hub reinstatement inc Maps (CC/IS)

8. Any other business

9. Date of next meeting