

Tynninghame Village Hall and Community Committee Meeting
Monday 6th October 2025
Tynninghame Village Hall

7.30pm - 9.30pm

1) **Welcome and apologies.**

In Attendance: Ian Staples, Carol Crowther, Danny Wight, Tim Harper, Sophie Wild

Apologies: Rob Hyndman, Adam Stockwell

2) **Approval of minutes of the meeting held on 4th Aug**

Including any outstanding matters arising not covered elsewhere on the agenda:

The Committee agreed that the minutes are a correct representation of the previous meeting.

Pest Policy:

It was noted that the Pest Policy still needs to be completed.

Amendments:

The bistro tables were previously purchased at a cost to the organisation.

3) **Hall Maintenance Review**

a) **Refresh of Painting**

i) Kitchen Floor – IS & DW have Completed this. Receipt for Paint to be sent to Treasurer for Expenses.

ii) Toilets – It was agreed to hold any work or action on the toilets until spring, when the weather is warmer.

A. Accessible Toilet floor paint with same as Kitchen.

iii) Main Hall – SW and IS will arrange colour matching for the main hall walls.

iiii) Floor – No further sanding of the floors will be carried out. GL Flooring have previously quoted approximately £12,000 to £18,000 for replacement options, to be undertaken when the floor requires maintenance. Funds are currently available in the bank to cover the replacement cost, and the Committee will be mindful to retain this amount in reserves should the work be required at short notice.

b) Fire Assessment – CC having difficulty getting the fire marshall to commit to a time.

A. IF CC doesn't get a response to last contact SW to make contact from Tynninghame Village Hall secretary account.

c) Hall Management Arrangements

Risk Assessments: Rob and Carol to review and update

New Hose: A new longer hose has been purchased.

Planters: Planters are in good condition. Karine will keep an eye on them whilst CEG Chair away. Garden area remains tidy.

Cleaning: A more thorough clean has been agreed for every 6–8 weeks.

Windows: Broken windows have been replaced by Gordon Gray. He will replace the remaining two at a cost of £28.

Bus Shelter: Work has been completed. It was noted that there have been thefts from the donation boxes located there.

Hall Maintenance Tasks: SW will take on further responsibilities between 28th October to 5th December where possible, and the Committee/Hall volunteers will cover any remaining tasks. The list of duties is available on Dropbox.

Logs: **A.** TH to monitor log levels for remainder of year and order from Darwood Young Forestry as required.

Kindling: Three bags currently in stock – no order currently required. If needed, TH to place an order when required.

Hand Drying Sheets: **A.** Carol will order additional supplies.

Window Cleaning: Windows will now be held until next year.

Chimney: The chimney has been swept.

Oven: The oven only functions when the clock is set. Due to recent difficulties and minimal standby electricity costs, It should remain on; there is no need to switch it off.

4) Hall improvements

a) Broadband Improvement (TH)

Lothian Broadband has been out to the Hall, they have advised it has been improved. A speed test was carried out during meeting showing a download speed of **19 Mbps**.

b) Log Burning Stove Survey

A good number of responses have been received. It was decided that the survey will close on Monday 13th October. This will lead the conversation on the potential upgrade.

It was noted that a chimney would be required externally.

A cost benefit analysis will be undertaken and discussed at the next meeting.

The Committee also discussed the need for an architect or planning consultant to assist with the East Lothian planning process, and members were asked to consider whether anyone feels confident in submitting the application.

5) Hall Bookings

a) Charity Event Support – Sick Kids

The Committee is happy to support the charity fundraiser by providing the venue at no cost to the organisation.

b) Upcoming Events

- Harvest lunch has been cancelled due to minimal uptake.
- 2026 Weddings: Two bookings **A.** a tally to be added to the weddings page on the website for ease.
- Hamper: Idea of a Hamper to provide to the wedding bookings as an added bonus of booking with us and supporting the Hall. Agreed to proceed. **A.** SW to obtain pricing of locally sourced items that could be included in a hamper. Cards with old map of Tynninghame previously created, Reach out to ML to source cards.

c) Wee Fair Proposal

The Committee received a proposal from the Wee Fair organisers. The group of makers have confirmed they are prepared to carry out all aspects of running the Fair, including bookings, administration, setting up and taking down, and placing road signs. They suggested that the Fair could be run in support of Tynninghame Village Hall.

Under this proposed arrangement:

- Makers would pay their table fees directly to the Hall.
- The Hall would hold any required licence.
- The makers would continue to organise the Fair as currently done, with the Hall providing the venue and benefiting from table fees.
- Minimal funds may be required from the Hall for new road signs or other promotional items.

The Committee is happy to pursue the proposal. Questions remain regarding licensing and whether renting to sell is permitted.

A. Further information to be gathered, including table pricing.

6) Treasurers Report

Cash at bank: £28,200

Bridge lunch: Raised over £1,000 for the hall.

Summer fair takings: Almost £300 was raised.

7) Dunpender Community Council Report

Seasonal antisocial behaviour at Lynn Rocks has improved due to the presence of community police. Uniformed officers have a positive effect, although occasional follow up is sometimes required.

Ongoing windfarm developments on the Lammermuirs include repowering, dismantling, and construction of larger turbines. Concerns have been raised over the use of small roads to access the Lammermuirs, which are heavily congested with large lorries.

Speed Limits:

- Proposed 20 mph on the main street (no street lighting).
- Proposed 40 mph extension to include Lawhead junction.
- Classification of quiet roads for walking, cycling, and horse-riding: 30 mph speed limit for Lime Tree Walks.

The Roads Department has not addressed the proposed speed limit extensions or the Lime Tree Walks reduction. The Committee noted the need to follow up, as these proposals align with the Place Plan, Area Partnership, and National Planning Framework. Concerns were raised as to why the Council appears to be ignoring its own planning documents.

Revised East Linton Walks Leaflet now includes new Tynninghame walks; many copies available from DW.

Drains: Buried drains contributing to East Linton flooding were noted

8) Tynninghame Community Heating – Decarb Tynninghame

An update was provided on the community electricity project under the East Lothian Climate Action Network, which could provide funding for a feasibility study for community led electricity generation using solar panels or turbines.

Funds have not yet been allocated; preparation and planning are critical. Initial assessments suggest households may be willing to host equipment on sheds, subject to conservation and planning considerations. Generated electricity could either be sold to the grid, with profits benefiting the community, or fed into a community heating system to meet local electricity needs.

9) Hall Governance

a) Hall Handbook Review

The review of the Hall Handbook has been completed. The Committee agreed with the updates.

A. SW to get printed

10) Community engagement updates

a) Events

- *Apple Pressing*: Successful event; some money received, to be donated to Belhaven Community Gardens.
- *CPR Training*: Found to be useful. Donations of £25 received.
A: IS to write a letter of thanks to Steven (CPR trainer).
- *Wine Challenge*: Fundraising event planned for Friday 10th October.
- *Halloween*: Event going ahead; CEG not running it this year. ML, AM & RG to organise trail. Village parents to handle the party arrangements.
- *Harvest Lunch*: Cancelled due to limited bookings; noted that it requires a significant effort for few attendees
- *Hogmanay with Tynninghame Dancers*: Tynninghame Dancers have agreed to open up to villagers wishing to bring in the New Year; only event of the year to run past midnight.
- Burns Supper 2026: Not going ahead in 2026, a Scottish Themed event is being discussed for later in the year.

i) Village Bonfire

A Village Bonfire idea was floated by a villager however will not take place in 2025. The organiser may revisit the idea for 2026, with plans to make it more sustainable and considerate of both the environment and the village.

ii) Christmas Activities

6th December: Wreath Making for Villagers Only. Details will be hand delivered to residents.

12th December: Village Christmas Party. CC has prepared a list of tasks; EW to Create invitations. One side of invite detailing party and other details of Wreath Making.

19th December: Carols Ceilidh. Lewis Williamson to lead the ceilidh.

24th December: Carols on the front lawn, with the hall where required

b) Cricket Pitch Bench (DW)

- One bench has been installed; a second bench is to follow.
- Cash donation of £100 to Men's Shed agreed for 1st bench; receipt required.
- Cost price for the backed bench: £250 DW to pay and claim back through Expenses.

c) Fundraising Funds Allocation

The Bridge Lunch have made some requests for the income they have generated:

- *New Chairs*: Request for comfortable, lighter chairs.

A. to provide options.

- *Bread Baskets:* Purchase approved. **A.** CC to arrange purchase.
- *Glasses:* Paris goblets are difficult to source now. New Glasses to be obtained for Christmas.
A. CC & SW to source 60 new uniform glasses in time for Xmas.

11) Note any Items to be held over for next meeting

a) GDPR Compliance

CEG have requested access to Eventbrite for managing ticketed community events. However, GDPR requires that access to personal data be necessary, limited, and only to what is required. Full Eventbrite access provides visibility of all events ever created, which would breach GDPR. The Committee noted the need to ensure any access arrangements comply with data protection requirements.

12) Any other business

a) TVHCC WhatsApp Group

The Committee discussed the use of the TVHCC WhatsApp group. It may be used for quick decisions where consensus exists. However, for matters involving differing points of view, detailed discussion is required, as some issues can become contentious. For urgent or controversial matters, a special meeting should be called rather than relying on WhatsApp.

b) Constitution Review

The Committee noted that the constitution review is undertaken during the pre-AGM meetings.

c) New Trustee Induction Process

A. A draft induction process to be prepared by SW.

A. SW to provide support and guidance to new trustees as part of the 2025 induction process.

d) Galbraiths Meeting

- A meeting is being arranged between IS, SW and Galbraiths, possibly 14th October.
- Items of conversation include: tree management survey, drains, communal areas, community energy, tree planting event, hall exteriors and damp issues.

e) Xmas party

- **A.** Shopping List: IS to complete the shopping for party.
- **A.** TH to source the Christmas tree.
- *Delivery:* Erica to create invites. Committee to assist with distribution.

- *Houses Covered:* Approximately 80 houses, including Lawhead, Lockhouses, Knowes - same as last year. Additional this year are the main road houses – Kirklandhill Cottages

13) Date of next meeting

January – Monday 12th Jan 2026.

March – Tuesday 24th March – AGM Planning Meeting

AGM – Friday 10th April