



## **Tynningham Village Hall and Community Committee Meeting**

**Monday 12<sup>th</sup> January 2026**

**Tynningham Village Hall**

**7.30pm - 9.30pm**

- 1) In Attendance: Sophie Wild, Ian Staples, Carol Crowther, Rob Hyndman, Danny Wight,  
Apologies: Tim Harper, Adam Stockwell.

- 2) Minutes were agreed to be a correct representation of the meeting on 6<sup>th</sup> October 2025, subject to the following corrections:

Corrections:

Item 10 a i) Change “villager” to “member of Tynningham Community”

Item 10 b) Change “Cricket Pitch Bench” to “The Pitches Benches”

### **3) Hall Maintenance**

a) The hall is in need of a refresh, however issues from drainage on main street is causing issues in the hall.

i ) The Internal walls of the unisex toilets and store room will be put of hold until such times as the external drainage problem is resolved however it was agreed to refresh the Internal toilet cubicles and unisex toilet flooring using existing paint stock. **(A)**

ii) Painting of the Main hall and store room is to be put on hold until external drainage issue is resolved.

B) No further forward with the main street drainage. Committee will reach out to local councillors for further assistance.

C) Hall Management Arrangements. With the influx of activities in December this has been onerous and time consuming to ensure hall is ready for each next hire. CC to reach out to TVHCC when support is required. Look into a reinvigoration of Friends of the hall whatsapp group for assistance in hall checking/resetting of fires between hires.

The previously damaged window has been repaired by a member of Tynninghame community. A few other panes are due to be replaced also however there is a slight delay in this work being completed. TVHCC will replace the secondary glazing to the affected windows until this work can be completed.

Electric heaters have been taken out the shed for use in the current cold weather. These will be stored in the TVHCC Store cupboard.

Village Hall Spring cleaning will take place prior to the AGM in April. Volunteers will be sought through the Community Engagement Group, anyone else interested in assisting to contact Carol directly.

Request to Replace plants in the planters at the front door was agreed. **(A)**

The foliage from Wreath Making has not yet been uplifted. Danny will remove. **(A)**

With the Old Post office on the Market, Reminder that when/if new owners take possession to request permission for use of the gable end of their property within the Bus Shelter.

Fire risk assessment has been carried out but no report has yet been received from the Fire officer.

Rob and Sophie conducted a Health & Safety walkaround of the hall and completed a Quarterly Report. This detailed some upgrades/improvements required. **(A)**

Of Note:

- New CO2 extinguisher required for the Kitchen and one for the Shed.
- Floor Damage to be fixed
- First Aid Kit and Accident Book to be purchased.
- TVHCC Storage Cupboard requires a Lock to prevent unauthorised access under COSHH regulations.
- Shed has a Light Out

Currently the front door has to be open or locked, which causes issues in cold or windy weather when the door is closed and people can't get in to an event. Committee agreed to look into getting the traditional lock fixed. **(A)**

Following a series of occurrences where the Hall has been left unsecured, or items left without knowing the owner, the committee agreed to introduce an annual change of the key code after the AGM, to help maintain security for the hall.

#### **4) Hall Improvements**

a) Log Burning Stove Survey Closed on 13<sup>th</sup> October 2025. Results showed a 72% support for the new Stove from 45 respondents. Committee are happy to incur costs for the Planning, architect and installation costs.

42.5% prefer the Large Rustic Double Door Stove, and a further 42.5% have no preference.

A full breakdown of the results can be requested from [Tynninghamevillagehall@gmail.com](mailto:Tynninghamevillagehall@gmail.com)

b) Discussion of the Ceiling Heaters, these are infrared heaters and so warm the body, opposed to the circulating air. Hall Users/Hirers have been switching on the heaters a few hours in advance of classes however in some circumstances the cost of the heating is more than we are receiving from hirers. Advise hirers that heaters only need to be turned on at the start of their hire. **(A)**

## **5) Hall Bookings**

a) 2026 has 3 Wedding Bookings, with 2 further currently in talks.

b) The inclusion of event descriptions on the public calendar was discussed. While some residents have requested additional information, the committee agreed that limiting detail helps protect privacy and safeguarding for certain hires, including children's parties. A code system is currently in place for certain hires. Where required the hire code can be made available on request.

c) It was agreed that a sign-in book will be introduced for those not hiring the hall but accessing it, to support good management of the building. **(A)**

## **6) Treasurers Report**

Cash at Bank as at January 2026 - £29,400

2025 was another positive year financially.

We seem to be going through more logs than usual, however should not be an issue so long as hirers are being charged for fire use.

Wreath making in 2025 we raised £310 which is less than previous years due limited workshop sessions being provided.

Request made to enable bank account access for Events Management & where possible a payment card for Expenses, in lieu of a petty Cash Account. **(A)**

## **7) Dunpender Community Council Report**

County council have had to revise their planning plans for the Local Development plan (LDP), it was submitted to Holyrood for authorisation, however they sent it back as there was not enough justification for their proposals. This has caused a setback of a year to the LDP. Further consultation

is to come, East Lothian council want to have it published late autumn, with further consultation and finalisation planned for around Spring 2027. We will look out for when the council publish their plan.

a) Re. the 20mph speed limit for Main Street, 40mph extension on A198 to include Lawhead junction and lime trees walk designation as a quiet road, meaning 30mph:

- \* ELC have agreed to monitor traffic numbers on lime tree in January with a mind to consider the designation. Concerns expressed that January is not its busiest month where people walk along the road.
- \* Main Street, ELC are still resistant to reducing the speed limit.
- \* 40mph extension to Lawhead junction has been Agreed!

A group of volunteers have completed forms to become speed watch volunteers for the A198 in the village. Anyone further interested is to contact [Tynninghamevillagehall@gmail.com](mailto:Tynninghamevillagehall@gmail.com).

## **8) Tynninghame Community Heating – Decarb Tynninghame**

No update currently

## **9) Hall Governance**

a) Requests have been made for wider access to the Tynninghame Village Hall Eventbrite account for event management purposes. The committee noted that, under GDPR, access to personal data must be limited, proportionate, and controlled. As the Eventbrite account operates through a single email login, it is not possible to restrict or monitor individual access or activity. For this reason, access is limited to committee members covered by the Hall's Data Protection Policy and GDPR training. The committee confirmed that information requested by event organisers will be provided in no more than 24 hours.

## **10) Community Engagement Update**

The first CEG meeting of 2026 will be on Monday 26<sup>th</sup> January.

The Christmas Eve Carols and Carols Ceilidh raised £235 in cash for East Lothian FoodBank as well as an assortment of food. This has been donated to the foodbank with and a message of thanks received. A thank you message to the community to be added to our website. **(A)**

The Burns supper will not be taking place in 2026, however it will be back for 2027. Instead, this year discussions are in progress for a replacement later in the year, of some Scottish themed activities. Add this to the Website **(A)**

## **11) Nov 2025 - Community Meeting Overview**

Meeting Notes are available on the Website. Main Themes were the deterioration of the empty homes on Long Row. The Development of Fallow Field with the Local Development Plan. Maintenance and conservation of the open spaces and private roads.

## **12) AOB**

a) For good governance it is best practice to review the constitution every year, request for Committee to read and review prior to next meeting. **(A)**

b) New Trustee Induction process will be in place for the committee post AGM.

A pest control Policy previously requested showing the committees commitment to protecting the bats. Policy was reviewed and agreed subject to minor alterations and will be added to the website in due course.

## **13) No items held over**

## **14) Date of Next Meeting**

Monday 26<sup>th</sup> January – CEG Meeting

Tuesday 24<sup>th</sup> March – TVHCC AGM Planning

March – Health and Safety Quarterly Inspection

Friday 10<sup>th</sup> April - AGM

*This years AGM will be slightly different - Whilst formally updating on TVHCC business there will be the opportunity to partake in sharing a "pot luck curry night" whilst also participating in actively giving your thoughts and ideas on what you might like to have for future Community events. More information to follow .*

Meeting ended 21.50